

Morattico Waterfront Museum

Annual Membership Meeting

Noon - March 8, 2025

AGENDA

Welcome, Call to OrderDavid Henley, President
Minutes of Last General Meeting..... Betty Barrack, Recording Secretary
Treasurer’s Report.....Debbie Saunders, Treasurer
Introduction of Board of Directors.....David Henley, President
Progress Report and Future PlansDavid Henley, President
Questions and Comments.....Membership
Report of Nominating Committee.....David Henley, Chair
Election of Officers and Board Members.....David Henley, President
Adjournment for Lunch

VOLUNTEER TO SERVE AS A DOCENT

SATURDAY 12 – 4 PM OR SUNDAY 1-4 PM MAY – OCTOBER

CONTACT CONNIE CONLEY (804) 761-6213

EMAIL - MWMVA03@GMAIL.COM

DOCENT TRAINING & LUNCH – SATURDAY, MAY 17, 10:00 AM



Dear Membership:

As we begin our 21st year of operation we are blessed by our continued membership and museum visitors. We had a total of 655 visitors for 2024 which continues to increase each year that we are so grateful for.

We are extremely saddened to except the resignation of our curator, Tina Bustos. She has been a great asset to the museum and we cannot thank her enough for her incredible service, personal contributions, and overall dedication of her time and talents. We only hope that she will continue to support the museum with her wonderful knowledge and participation in the future. Tina has chosen to pursue a new volunteer service which she has a passion for and we wish her well.

The role of Curator at the Museum has evolved over the years into more of an Administrator position and Marjorie McKinstry-Miller will be joining us to fill that role. Please join me in welcoming Marjorie.

You will find a few of our accomplishments in 2024 below:

Exhibits, Oversight of Collections

- The old house exhibit has been updated.
- Throughout the year the Curator and Board oversaw collection items and monitored exhibits and acquisitions for security.
- New collections included early 1800's chair, Mile's Famous Oyster Can: "Chesapeake Bay's Answer to the Nation's Appetite", and original Merita Bread sign.

- We have been using the Sign-Up Genius for docent scheduling.
- We now have internet service and Venmo at the museum.
- The 2024 Membership Directory is now available. A big thank you to Leigh Hubbard for designing and editing the directory.
- A new exhibit “The Man Behind the Models” with a new model “Buy Boat” handcrafted by George Shelton was completed.
- Coordinated with artist Debra Howard to create 20th Anniversary Commemorative Print of the museum. Printed 100 copies signed by artist to raise funds for museum.
- A 20th Anniversary Banner was created and embellished with all events from the year as well as signatures and messages from membership to serve as a new piece of history during this important milestone.
- Pat McGee’s (our first president) green bicycle was hung in a prominent location on first floor with her story displayed.

Community Events, Outreach, and Communication

- On March 9th the museum held a successful Annual Membership Meeting and election, followed by a delicious Brunswick Stew lunch provided by Steve Sykes.
- We celebrated our 20th Anniversary & Opening Day May 4th on a cool and rainy day with approximately 90 in attendance. We dedicated the “Green Bike” that belonged to our first president and founder Pat McGee. Several charter members were in attendance and many came from afar.
- May 5th “First Friday’s Happy Hour” organized by Rob McArdle, has been an exciting gathering with a theme each month. Everyone brings an appetizer and drinks to share. Cinco de Mayo was May’s theme.
- On May 18th Docent Training was held and coordinated by Tina & Marsell Bustos who did a fabulous PowerPoint presentation. A delicious barbecue lunch was provided. We had 22 participants and each was given a MWM Docent Appreciation Glass donated by the Bustos’s.
- Community Coffee at the Store was held on May 25th with our curator Tina Bustos serving her delicious coffee to a record number of 35 guests.

- On May 25th our 1st fundraiser was held – “FISH FRY DINNER”. The event was coordinated by Steve Sykes and his team with 140 tickets sold. The menu was fried Catfish fillets, Baked Beans, Slaw, Hushpuppies, and Cake. A big thanks to Steve for his donation to make this a successful event on such a beautiful day.
- On June 7th, in memory of Jimmy Buffett, “Cheeseburger in Paradise” was the next 1st Friday event with lots of good food.
- Paddle with Jen Sagan with the Friends of the Rappahannock took place on June 16th. The 11 paddlers gained knowledge about aquaculture and many other aspects of the Rappahannock River. A really enlightening experience.
- Forty people came out to celebrate Uncle Sam’s Birthday for the 1st Friday event on July 5th.
- Morattico Village Independence Day Parade was held on July 6th at 11:00 am which was followed by a picnic in the museum pavilion. Once again, our Steve Sorensen and Oscar Farley were the Chef’s! Approximately 150 people were in attendance. Our very own “PAT CLAWSON “was the Grand Marshall. It was a fun-filled day!
- The Sunset and Full Moon Paddle with Friends of Rappahannock was on July 21st from 6:30 to 9:00 pm with 8 attendees.
- The first ever “Sweet & Savory” event was held on July 27th from 9 to 11 am hosted by Leigh Hubbard and Deborah Edgar. A delicious array of foods, Mimosas and Bloody Mary’s were served. Also, a silent auction was held with a variety of items made by local talented crafters. The event was well attended with around 50 people.
- The “Olympics” theme party brought delicious appetizers for the very hot 1st Friday Happy Hour in August!
- The popular Paint & Sip Party was held on August 10th with Becky Jones leading the foray! Thanks to Tina Bustos for organizing this fun and creative event. The talented attendees created beautiful paintings.
- The museum hosted its second of the year Neighborhood Coffee on Aug 31st.
- Back to School was the theme for First Fridays on Sept 6th. We collected a tremendous number of supplies for the cause. What a great idea Rob!!
- The 12th Annual Crab Feast held on September 14th was a beautiful day. A big thank you to Betty Barrack and all who helped with this event.

- First Friday was held on Oct 4th with the “Octoberfest”. It was a very festive evening. Donations were also collected and made to those affected by hurricane Helene.
- The 16th Annual Oyster Roast was held on October 19th. It was a perfect sunny. Special thanks to the Steamboat Wharf Oyster Co. for donating the raw bar, Pattie Brogan for donating clams for the chowder, Lisa Benusa for providing the barbecue and salads, Tri Star Supermarket for a \$100 donation, and Pete Barill for making and donating the cocktail sauce. Thanks to Connie Conley and all the volunteers who always do a fantastic job.
- The final First Friday was held on Nov 1st and everyone really enjoyed these themed events.
- In November you can get your Christmas gift at the first ever “Online Silent Auction” spearheaded by Leigh Hubbard which made a whopping \$3508.
- New Year’s Eve Party festively decorated with approximately 30 in attendance was held 7:00 to 9:00 pm with everyone sharing an appetizer and drinks.
- Debbie Saunders continues to compose and deliver “welcome baskets” to new residents in the village. This has been a very busy year with all the new residents moving to beautiful Morattico.
- Last but not least we thank the “ICE CREAM MAN” Marsell Bustos who has kept the freezer stocked with a variety of ice cream flavors.
- Four newsletters, emails, and an ongoing presence on social media-maintained contact with our members and the public.

Building/Grounds Maintenance and Improvements

- Spring cleaning took place on Saturday, April 27th with 15 members and volunteers lending a helping hand to beautify the grounds.
- New light fixture was installed on main floor.
- HVAC ductwork was insulated on the main floor.
- Placed gravel in driveway, and around the pavilion.
- Replace ceiling in the upstairs board room.
- Members of the committee supervise day-to-day maintenance, repair, and cleaning throughout the year with the help of additional volunteers.

Finances and Fundraising

The museum maintains a stable financial standing. Along with profits from fundraisers for maintenance and operation, monies in 2024 derived from membership dues, gifts, and sales of merchandise. We were again blessed to receive a \$10,000 gift from the Pohanka Family Foundation. The gift is currently in the museum's "rainy day" account.

Profits from volunteer-driven fundraisers were Fish Fry - \$2425; Sweet & Savory - \$1600; Crab Feast - \$4020; Oyster Roast - \$6287 – Online Silent Auction- \$3508. The MWM "rainy day" account currently stands at \$107,536.92.

In closing, we are excited to see what the new year holds for us with new creative ideas and exhibits. Thank you to a membership which always contributes, both to the vision and to the "legs" leading to such successes.

David Henley, President

Morattico Waterfront Museum

Morattico Waterfront Museum
Profit & Loss
January through December 2024

	<u>Jan - Dec 24</u>
Ordinary Income/Expense	
Income	
Cash In	1,400.00
Contributions Income	14,425.00
Fundraiser Income	21,511.00
Ice cream profit	680.00
Membership Dues	8,065.00
Memorial Garden Bricks	50.00
Miscellaneous Income	2,670.00
MWM Posters	730.00
Net Change in Davenport Acct	-784.33
Rental Income	400.00
Retail Sales	3,818.00
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Total Income	52,964.67
Expense	
Cash Out	1,600.00
Contributions	100.00
Curator Fees	4,150.00
Curator Supplies	549.56
Custodian	1,380.00
Dues and Subscriptions	248.00
Fundraiser Expenses	4,143.93
Grass Cutting Expense	1,755.00
Ground Maintenance	2,101.04
Heating & Air Conditioning Exp	1,555.88
Insurance	3,531.00
Internet	344.68
Licenses and Permits	90.00
Memorial Garden Expenses	172.48
Miscellaneous	3,639.68
Museum Entertainment Expense	1,651.31
Postage and Delivery	292.15
Printing and Reproduction	968.11
Repairs	
Building Repairs	4,845.74
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Total Repairs	4,845.74
Retail Items	2,165.35
Supplies	
Cleaning	13.23
Office	474.34
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Total Supplies	487.57
Utilities	
Electric	2,054.59
Gas	1,833.96
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Total Utilities	3,888.55

Morattico Waterfront Museum
Profit & Loss
January through December 2024

	Jan - Dec 24
Web Hosting Expense	375.00
Total Expense	40,035.03
Net Ordinary Income	12,929.64
Other Income/Expense	
Other Income	
Interest Income	4,974.60
Total Other Income	4,974.60
Net Other Income	4,974.60
Net Income	17,904.24

Morattico Waterfront Museum

Short and Long Term Planning 2025

Goal/Objective

Status

Buildings and Grounds

- | | |
|--|-------------|
| 1. Fan maintenance (pavilion) | Annually |
| 2. General museum maintenance | Ongoing |
| 3. Second Floor storage room cleaned & organized | Ongoing |
| 4. Replaced ceiling in the board room | Completed |
| 5. Replaced light fixture on main floor | Completed |
| 6. HVAC ductwork was insulated on main floor | Completed |
| 7. Repair or replace front porch concrete | In progress |
| 8. Install ice machine | In progress |

Growth

- | | |
|---|-------------|
| 1. Welcome baskets w/invitation to membership | Ongoing |
| 2. Homes display/information updates | Completed |
| 3. Design / Develop Sunset Calendar | Under study |
| 4. River Bred & Blest House Tour | Under study |
| 5. Video by a naturalist about Morattico birds | Under study |
| 6. New exhibit – George Shelton “The Man Behind the Models” | Completed |
| 7. Update docent training to make more dynamic | Ongoing |
| 8. Increase visitors by 10% over the next 5 years | Ongoing |
| 9. Install viewing area in sewing room | Under study |
| 10. Finish Cookbook and Publish | Ongoing |
| 11. Member survey asking what they want/expect of museum | Under study |
| 12. Morattico Museum Mile Walk on Opening Day | Under Study |

Morattico Waterfront Museum

Bylaws

Last Revision January 2021

I. ARTICLE I - Membership and Dues

- A. There shall be one class of membership, each member having one vote.
- B. Current annual dues must be paid to establish membership.
- C. Each member shall enjoy all privileges of the museum.
- D. The membership fee shall be payable annually in an amount established by a majority of the Board of Directors.
- E. The calendar year shall be used for financial and other related purposes.

II. ARTICLE II - Membership Meetings

- A. There shall be an annual membership meeting to be held at such time and place as the Board of Directors may direct.
- B. The annual meeting of the general membership shall be preceded by timely notification of members via the museum newsletter, or by other means providing adequate prior notice to all members.
- C. Special meetings of the general membership shall be held at such time and place as the Board of Directors shall direct upon the call of the President, Board, or one-third (1/3) of the membership. Notice shall be in the same form as required for the annual meeting.

III. ARTICLE III - Board of Directors and Officers

A. There shall be a Board of Directors of the museum corporation consisting of no fewer than three (3) no more than nine (9) general Board members and five (5) officers.

B. The general Board members shall be elected by the museum membership for three-year terms, staggered evenly over a three-year period. The staggered terms shall be implemented in a manner deemed advisable by the Board of Directors.

- C. The five (5) officers of the Board shall be elected annually by the museum membership for a one-year term.
 - 1. Officers of the Board shall consist of a President, a Vice-President, a Recording Secretary, a Corresponding Secretary, and a Treasurer.
 - 2. An officer of the Board may be requested to succeed him/herself.
- D. At least two months prior to the annual membership meeting the President of the Board shall appoint a Nominating Committee.

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1. The Nominating Committee shall be composed of three (3) members: one (1) Board member and two (2) individuals from the general membership of the museum.
 2. The duty of the Nominating Committee shall be to submit a slate of candidates for one-third (1/3) of the general members of the Board of Directors and the five (5) officers of the Board.
- E. Each member of the Board shall serve until his or her successor is qualified.
- F. The Board of Directors shall hold regular meetings at such time and place as it deems advisable. Special meetings may be called by the President or one-third (1/3) of the members of the Board of Directors.
- G. The officers of the Board of Directors shall serve as its Executive Committee and shall establish administrative priorities for advancing the mission of the museum.
- H. Standing committees to forward the business of the museum shall include
1. Finance Committee - to oversee management of financial accounts, annual audit, tax prep., budget, oversight of MWM credit cards, insurance, liaison with fundraising coordinators, grant procurement.
 2. Nominations Committee - standing committee with membership appointed annually, duties and composition described in Article III.D. 1 & 2.
 3. Building and Grounds Committee - duties and composition described in Building and Grounds Policy.
 4. Volunteer Coordination Committee - scheduling and reminders for docents, annual volunteer/docent training.
- I. Volunteer staff positions such as Historian, Publicity Director, Facility Rental Coordinator, etc. shall be appointed from the general membership by the Board as it elects for the good of the museum.
- J. A Board meeting shall require a quorum of one-third (1/3) of its membership to act.
- K. Any action required or permitted to be taken at a meeting of the Board of Directors may be taken without a meeting if a consent in writing setting forth such action is signed by at least two-thirds of the Directors, and such written consent is filed with the minutes of the proceedings of the Board. Such consent shall have the same force and effect as a unanimous vote.
- L. Board members are expected to attend at least 75% of the regular monthly meetings.

effective March 2010, if a Board member attends fewer than 75% of the monthly meetings, the Board may replace that person at its discretion.

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IV. ARTICLE IV -- Duties of Officers

- A. The officers of the Board of Directors shall be President, Vice-president, Recording Secretary, Corresponding Secretary, and Treasurer, who shall serve one-year terms or hold office until a successor is qualified. An officer of the Board may succeed him/herself.
- B. The President shall preside at all meetings, shall have general supervision of the affairs of the museum corporation, shall appoint committees as needed to carry out the Board's policies, shall sign or counter-sign all contracts and other instruments of the corporation, shall make reports to the directors and members and perform all such other duties as are incident to his/her office or are properly required of him/her by the Board of Directors. The Vice-President shall act in the absence or incapacity of the President and shall carry out such administrative responsibilities of the President as s/he requests.
- C. The Recording Secretary shall issue notice for all meetings, shall keep the minutes, shall have charge of the seal and corporate books, shall sign with the President all such instruments as require such signature, shall make such reports and perform such other duties as are incident to his or her office or are properly required of him/her by the Board of Directors. The Recording Secretary shall also keep a correct list of the members in good standing and their last known post office addresses. The Corresponding Secretary shall be responsible for writing in a timely fashion grant requests, thank-you notes, and other correspondence at the direction of the Board and shall furnish to the Recording Secretary a list of such correspondence.
- D. The Treasurer shall under the supervision of the President have the custody of all the funds and securities of the corporation and deposit the same in the name of the corporation in such bank or banks as the Board of Directors may elect. The Treasurer shall also make report at all meetings of the Board of Directors and at the annual meeting of the members of the funds in his/her hands and of all expenditures. The Treasurer shall collect the annual dues from each member and shall furnish the Recording Secretary and President with a correct list of all members in good standing regularly each year and at such other times as s/he may be required to do so by the President or Recording Secretary.

V. ARTICLE V -- Process for Bylaw Amendment

These bylaws may be amended by a two-thirds (2/3) vote of a duly called meeting of the Board of Directors.

MWM BOARD MEMBER ROTATION

- For consistency and continuity in the initial period of museum development, all members of the Board of Directors shall serve at least three years following October 2003, the date of the incorporation of the MUSEUM as a non-profit organization.
- In December 2006 and each year thereafter, the president shall appoint a Nominating Committee to prepare a Slate of nominees for officers and one-third of the Board of Directors .
- After December 2006, officers and one-third of the Board of Directors shall be elected annually by the general membership at the museum's general membership meeting in March. Terms for officers shall be one year.
- Terms for members of the Board of Directors shall be three years.
- Vacancies on the Board of Directors due to attrition (relocation, circumstances altering ability to serve) shall be filled by appointment by the Board. Such appointees shall complete the terms of their predecessors.
- Appointees completing the service of a member unable to serve his/her full term may be named by the Nominating Committee for a full three-year term subsequent to completing the term of the departing member.
- Members of the same household shall not serve on the Board concurrently.
- A member with prior service on the Board may be re-elected to Board membership after one year. Priority consideration shall be given to retaining on the Board at all times members who are qualified and available to fulfill the duties of president, secretary, and treasurer.

MORATTICO WATERFONT MUSEUM

2025 CALENDAR OF COMING EVENTS

- SAT, MARCH 8, 12 NOON ANNUAL MEMBERSHIP MEETING & LUNCH
- SAT, APRIL 26, 9 AM CLEAN-UP DAY
- SAT, MAY 3, 11 AM OPENING DAY
- SAT, MAY 17, 10 AM DOCENT TRAINING & LUNCH
- SAT, MAY 24, 8-10 AM COMMUNITY COFFEE
- SAT, MAY 24, 4-6 PM FISH FRY
- FRI, JUNE 6, 5 PM FIRST FRIDAY HAPPY HOUR
- FRI, JULY 4, 5 PM FIRST FRIDAY HAPPY HOUR
- SAT, JULY 5, 11 AM - VILLAGE JULY 4TH PARADE / LUNCH
- FRI, AUG 1, 5 PM FIRST FRIDAY HAPPY HOUR
- SAT, AUG 9, 10-12 PM STAIN GLASS ART PARTY
- SAT, AUG 30, 8-10 AM COMMUNITY COFFEE
- FRI, SEPT 5, 5 PM FIRST FRIDAY HAPPY HOUR
- SAT, SEPT 13, 4-6 PM 13TH ANNUAL CRAB FEAST
- FRI, OCT 3, 5 PM FIRST FRIDAY HAPPY HOUR
- SAT, OCT 18, 3 -5 PM 17TH ANNUAL OYSTER ROAST
- FRI, OCT 31, 7 PM HALLOWEEN PARTY
- WED, DEC 31, 7 PM NEW YEAR'S EVE PARTY

MORATTICO WATERFRONT MUSEUM
NOMINATING COMMITTEE REPORT 2025

PRESIDENT

DAVID HENLEY

VICE PRESIDENT

JOHN HENRY TAYLOR

TREASURER

DEBBIE SAUNDERS

RECORDING SECRETARY

BETTY BARRACK

CORRESPONDING SECRETARY

CONNIE CONLEY

DIRECTOR

OSCAR FARLEY

DIRECTOR

TRISH POHANKA